

# Cold Ashby Parish Council

An ordinary general meeting will be held on Wednesday March 5<sup>th</sup>, 2025, at 7.30p.m. in the Playing Field Pavilion.

Councillors are summoned to attend this meeting of the Parish Council. Members of the public and press are invited to attend.

## Agenda

**Present:** to record the presence of Cold Ashby Parish Councillors, Officers, members of external authorities and others in official attendance at the meeting.

**Interests:** Members' attention is drawn to the need to disclose pecuniary interests not already registered before any relevant agenda item.

**25.03.1 - Apologies:** to receive and consider apologies for absence. (*Received from AT*)

**25.03.2 - Minutes:** to **approve** minutes of the Ordinary Meeting of the Council held on **Wednesday February 5<sup>th</sup>, 2025** (attached).

**25.03.3 - Matters arising: to note for information only** any relevant matter arising from the approved minutes. Clerk to update regarding Grass cutting contract. (*Clerk to report*).

**25.03.4 - Open forum:** to receive and discuss matters raised by members of the public present at the meeting. *N.B. the Council can only respond to comments and queries when they can be dealt with through a statement of fact or clarification. The Public Forum should not be used for debate; where debate or a decision is required, it should be under an item that has been included in the published agenda.*

### **25.03.5 - Accounts:**

- Members are asked to approve the attached accounts for February 2025 and authorise the payments contained in them. Details of payments, the new balance and forecast for 2024-25 are included as Annex A.

### **25.03.6 - Clerk's training:**

- Members are asked to approve the Clerk's attendance at Cemetery Management and Compliance training to be delivered by NCALC in July 2025 at a total cost of £88 (excl. VAT).
- Members are asked to consider contributing a sum of £60 towards three training sessions undertaken by the Clerk during 2024-25 (Data Protection, Responding to planning applications and Planning Nuts and Bolts), and funded by Glapthorn Parish Council. These were of equal relevance to the Clerk's work for both Councils.

**25.03.7 - Planning matters:** None

**25.03.8 - Highways matters.** To consider a number of specific issues and general concern as follows:

- Streetlight halfway down Crabtree Lane.
- Road signs and gateways at the village entrances.
- Deterioration of the road between Cold Ashby and West Haddon, including large pothole near the entrance to the playing field for the bowls club.

**25.03.9 - Welford Wind Turbines March Meeting:** *(Chair to report).*

**25.03.10 - Approval of Stephen Berry Memorial:** *(Clerk to report, see Annex B).*

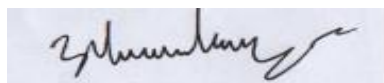
**25.03.11 - 2025-26 Meeting Dates:** *(Clerk to report).*

- Ordinary General Meetings first Wednesday of every Calendar Month.
- Annual General Meeting Wednesday May 14<sup>th</sup>, 2025 *(based on NCALC Guidance)*
- Annual Parish Meeting (Assembly) must be held between March 1<sup>st</sup>, 2025, and June 1<sup>st</sup>, 2025, so options would be:
  - o Wednesday April 2<sup>nd</sup>, 2025 (before next PC OGM).
  - o Wednesday May 14<sup>th</sup>, 2025 (before PC AGM).
  - o Another date e.g. May 19<sup>th</sup>, or 20<sup>th</sup>, 2025.
  - o Last year the meeting was held on May 22<sup>nd</sup>, 2024.

**25.03.12 - Elections:** **(Clerk to report, please see email).**

**25.03.13 - Post:** to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda.

**Date of next meeting (TBC): Wednesday April 2<sup>nd</sup>, 2025, at 7.30p.m. in the Playing Field Pavilion**



Jonathan Ward-Langman January 30<sup>th</sup>, 2025

**Annex A Cold Ashby Parish Council accounts February 2025**

Date	Account	Category	Desc	Credit/ Debit	£	VAT	Total
30/01/2025	Main	Opening Balance					£11,239.77
30/01/2025	Savings	Opening Balance					£9,839.52
31/01/2025	Savings	Interest on reserve	Interest	Credit	£11.09	£0.00	£11.09
17/02/2025	Main	Website & email accounts	IONOS (DD)	Debit	£3.00	£0.60	£3.60
	Main	Total					£3.60
	Savings	Total					£11.09
<b>Accounts authorised:</b>							
	Clerk	Jonathan Ward-Langman					
	Councillor			Main Account			£11,236.17
	Councillor			Savings account			£9,850.61
				Month Balance			£21,086.78
	Date:						

<b>Annex A: BANK RECONCILIATION FOR COLD ASHBY PARISH COUNCIL MEETING February 27th 2025</b>							
Name of smaller authority:	<b>Cold Ashby Parish Council</b>						
County area (local councils and parish meetings only):					<b>West Northamptonshire</b>		
<b>Financial year ending 31 March 2025</b>							
Prepared by (Name and Role):	<b>Jonathan Ward-Langman Clerk/ RFO</b>						
Date:	<b>27/02/2025</b>						
					£	£	
<b>Balance per bank statements as at 27/02/2025</b>							
Business Current Account 1045	account 1				£11,236.17		
Business Reserve Account 2605	account 2				£9,850.61		
	account 3						
Petty cash float (if applicable)							£0.00
Less: any unpresented cheques as at <b>27/02/2025</b> <b>(enter these as negative numbers)</b>							£0.00
<b>Net balances as at 27/02/2025</b>							£21,086.78

Annex A: Invoices for approval Cold Ashby Parish Council March 5 <sup>th</sup> 2024							
Date	Account	Category	Description	Credit/Debit	£	VAT	Total
07/02/2025	Main	General maintenance	Norse; annual dog bin fee Feb 2025-26	Debit	£335.80	67.16	£402.96
19/02/2025	Main	Training	NCALC Elections training	Debit	£35.00	£7.00	£42.00
24/02/25	Main	Clerk's salary & PAYE	Clerk’s Salary Jan-Mar 2025 incl.	Debit	£848.00	£0.00	£848.00
24/02/25	Main	Clerk's salary & PAYE	PAYE Jan-Mar 2025 incl	Debit	£192.40	£0.00	£192.40
Above payments authorised:							
	Clerk	Jonathan Ward-Langman					
	Councillor						
	Councillor						
	Date:						

**Annex A: Cold Ashby Parish Council Budget report 2025-26 (N.B. Payments net of VAT as this will be reclaimed)**

-	Actual to February 27th 2025	Full year forecast 2024-25	Budget 2024-25	Variance (budget vs forecast)	Budget 2025-26	Notes
OPENING BALANCE MAIN	£13,090.28					
OPENING BALANCE RESERVE	£8,726.34					
RECEIPTS						
Precept	£12,000.00	£12,000.00	£12,000.00	£0.00	£12,000.00	
Cemetery charges	£530.00	£600.00	£0.00	£600.00	£400.00	
S136 Grasscutting (NNC)	£682.73	£682.73	£0.00	£682.73	£650.00	
Recharge CAPFA insurance	£1,853.40	£1,853.40	£0.00	£1,853.40	£1,900.00	
Interest on reserve	£124.91	£132.00	£0.00	£132.00	£140.00	
Other grants and payments	£1,030.00	£1,030.00	£2,600.00	-£1,570.00	£0.00	Insurance payment (cemetery wall)
VAT reclaim (Apr 2022- Mar 25)	£859.26	£859.26	£0.00	£859.26	£0.00	
Transfer to reserve	£1,000.00	£1,000.00	£0.00	£1,000.00	£0.00	Shown as receipt AND as payment
TOTAL	£18,080.30	£18,157.39	£14,600.00	£3,557.39	£15,090.00	
PAYMENTS						
Clerk's salary & PAYE	£2,893.20	£3,933.60	£2,350.00	-£1,583.60	£3,600.00	Incl. home office payment. (Pay award pending)
Payroll	£70.00	£100.00	£100.00	£0.00	£60.00	
Office costs	£0.00	£30.00	£150.00	£120.00	£25.00	
Stationery	£0.00	£20.00	£200.00	£180.00	£25.00	
Insurance	£2,471.32	£2,471.32	£2,500.00	£28.68	£2,550.00	
NCALC/ACRE subscription	£254.87	£290.00	£285.00	-£5.00	£290.00	
HMRC	£0.00	£0.00	£1,200.00	£1,200.00	£0.00	
Grass cutting	£3,088.68	£3,090.00	£2,950.00	-£140.00	£3,000.00	
Audit	£25.00	£25.00	£100.00	£75.00	£250.00	
Room hire	£292.50	£500.00	£250.00	-£250.00	£360.00	Includes payment for 2023-24
Data protection	£35.00	£35.00	£75.00	£40.00	£50.00	ICO fee
Training	£0.00	£250.00	£700.00	£450.00	£200.00	
Website & email accounts	£55.59	£80.00	£705.00	£625.00	£150.00	
Cemetery maintenance	£1,940.00	£1,940.00	£500.00	-£1,440.00	£350.00	Repairs to wall

Consumables/IT	£0.00	£50.00	£300.00	£250.00	£50.00	
Street Lights	£1,460.87	£1,650.00	£1,400.00	-£250.00	£1,450.00	
Sundry	£0.00	£0.00	£0.00	£0.00	£0.00	
Water charges	£54.10	£80.00	£80.00	£0.00	£100.00	
General maintenance	£332.45	£670.00	£500.00	£0.00	£300.00	Defibrillator battery & pads, dog bins
S137	£0.00	£0.00	£500.00	£500.00	£0.00	Query category
Grants	£2,835.00	£2,835.00	£2,500.00	-£335.00	£1,000.00	Underspend 2023-24
Small Works/lengthsman	£0.00	£0.00	£500.00	£500.00	£0.00	
Bus subsidy	£0.00	£0.00	£0.00	£0.00	£750.00	Bus subsidy in 2024-25 from special projects
Special projects	£742.56	£742.56	£500.00	-£242.56	£500.00	Bus subsidy
Contested election	£0.00	£400.00	£200.00	-£200.00	£0.00	
Transfer to reserve	£1,000.00	£1,000.00	£0.00	-£1,000.00		Shown as receipt AND as payment
<b>Total Variance</b>				-£1,477.48	£15,060.00	
<b>TOTAL PAYMENTS</b>	£17,551.14	£20,192.48	£18,545.00		£30.00	
<b><u>TOTAL (Surplus/overspend)</u></b>	<u>£529.16</u>	-£2,035.09	-£3,945.00		£15,060.00	
-	-					
<b>F'CAST CLOSING BALANCE MAIN</b>		£11,055.19				
<b>F'CAST CLOSING BALANCE RESERVE</b>		£9,858.34				



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● APPLICATION FOR MEMORIAL IN : COLD ASHBY CEMETERY

● GRAVE NUMBER : plot 139 ● SECTION NUMBER : \_\_\_\_\_

● NAME OF APPLICANT : Adrian Chambers - Solicitor

● ADDRESS : c/o: Seatons Solicitors, 1 Alexandra Rd, Corby

● POSTCODE : NN17 1PE ● TELEPHONE : 01536 276330

● SIGNATURE OF APPLICANT : 

NAME OF DECEASED : Stephen Leonard Berry

DATE OF DEATH : 5th December 2025

APPLICATION FOR : ~~ADDED INSCRIPTION/PLAQUE/HEADSTONE/KERB~~

DIMENSIONS & HEIGHT : 27" x 21" x 3"

MEMORIAL MATERIAL : Dark Grey Granite Ogee - Trajan Font

PROPOSED INSCRIPTION : IN MEMORY OF STEPHEN LEONARD BERRY ✓  
BORN 21ST JULY 1941 ✓  
DIED 5TH DECEMBER 2024 ✓

DRAWING ATTACHED ON REVERSE



IN MEMORY  
OF

STEPHEN LEONARD  
BERRY

BORN 21<sup>ST</sup> JULY 1941

DIED 5<sup>TH</sup> DECEMBER 2024